

# FSGA Executive Committee Meeting

Tuesday, October 18, 2010

## Attendance:

Sarah, Amber, Eric, Mike, Ted Hodapp (APS), Elena, Kim

Note: Megan and Ben had trouble connecting via Skype, and were unable to participate.

## Agenda:

1. Action Items from September 2010 teleconference
  - Graduate Student Bill of Rights (Sarah/Amber)
  - Assemble CAM 2011 committee (Abhishek is leading committee)
  - FGSA co-sponsored sessions (Megan/Sarah)
  - Bylaw Amendments (Mike)
  - Nominations Committee (Kendall)
2. FGSA/FEd Cooperation (Ted Hodapp, APS Director of Education & Diversity)
  - Second Conference on Graduate Educaiton
  - Minority Bridge Program
  - FEd's Graduate Education Subcommittee
3. Climate Study for LBGT Students in Physics (Elena)
  - University Climate Study for LBGT Students
  - LGBTIQQAP & Physicists: <http://lgbtphysicists.x10hosting.com/>
  - Survey: [http://lgbtphysicists.x10hosting.com/files/harassment\\_survey.pdf](http://lgbtphysicists.x10hosting.com/files/harassment_survey.pdf)
4. Other Business
  - Forum Finance Workshop (Eric/Megan)
  - March & April Planning meetings (Megan)

## Minutes:

1. Action Items from September 2010 teleconference
  - Graduate Student Bill of Rights
    - The document is now known as Graduate Student Considerations.
    - Due to technical difficulties, Amber was unable to send around the most recent revision.

- **Action Item:**
  - **Amber** will work on placing the document on a “private” website, and forwarding the address to the Executive Committee for review.
- Assemble CAM 2011 committee
  - Abhishek is leading the committee, and is contact with Amy at APS. In addition, Abhishek has agreed to finish the current ISA Officer term.
  - The US organizing committee has been formed (Sidd, Kim, Kyler, Ben, and Abhishek). It is currently broken into three subcommittees
    - Programming committee
    - Funding committee
    - Advertising committee
  - The Canadian and Mexican committees are also coming on line.
- **Action Items:**
  - **Programming Committee** will continue work on a program
  - **Funding Committee** will meet to develop and submit NSF grant proposal
  - **Advertising Committee** will develop posters, with a target date of Jan/Feb.
- FGSA co-sponsored sessions (Megan/Sarah)
  - Megan & Sarah have completed the process
- Bylaw Amendments (Mike)
  - Submitted to Ken Cole, and placed on agenda for next APS Council meeting (20 November 2010)
  - Executive Committee formally decided on a separate, special referendum for amendment ratification (after APS approval). This will facilitate a timely officer election, rather than waiting for APS to approve, and end up finishing the officer election late
- **Action Item:**
  - **Mike** will setup a special election in the web-based system. Once we have APS approval, the Executive Committee will decide on a date for this election.
- Nominations Committee (Kendall)
  - A nominations committee is required.
  - Mike and Eric volunteered to serve
  - One member will be appointed by Kate Kirby, probably Ben
- **Action Items:**
  - **Kendall** will put out the call for nominations to the FGSA membership
  - **Mike and Eric** will contact Kendall, to determine where they can help.

2. FGSA/FEd Cooperation (Ted Hodapp, APS Director of Education & Diversity)
  - FEd would be interested in a long-term collaboration with FGSA.
  - Second Conference on Graduate Education
    - This will take place in Washington, DC (Fall 2011). Dates have not been finalized.
    - Currently, the organizing committee is planning on supporting 10-12 Physics students to attend the conference.
    - Organizers (C. Singh, T. Hodapp, and L. Woolf) would like to have 2-3 students participate on the organizing committee. Sarah and Megan will assist in selecting the supported students
  - Minority Bridge Program
    - National APS push to attract and develop minority physicists
    - Plan is to build upon the current models, such as Fisk-Vanderbilt
    - Organizing committee within the FEd would like graduate student representation. Mike, Sarah, Elena, and Kim volunteered to participate
  - Committee on Education's Subcommittee on Graduate Educations wants to add 2-3 FGSA officers as ex-officio members. To ensure continuity, the chair line was suggested (Sarah, Megan, and Kendall).
  - Committee on Careers & Professional Development
    - Would like to establish connection with FGSA for student representation on the committee. Mike and Eric volunteered.
    - Organizing webinars for professional development, and would like help in advertising to the FGSA audience. Crystal Bailey is the primary contact.
      - Next webinar, Monday (25 October 2010) on Careers & Patent Law
  - **Action Items:**
    - **Sarah** will forward full names and emails to Ted for those interested on serving with the Committees.
    - **Sarah** will contact Kendall and Megan with regards to serving as ex-officio members on the Committee on Education's Graduate Education Subcommittee.
    - **Mike** will contact Ted with regards to advertising webinars to FGSA membership.
3. Climate Study for LBGT Students in Physics (Elena)
  - Elena suggested going to [www.campuspride.org](http://www.campuspride.org) for background information on the most recent University Climate Study for LBGT, and why it is important to do this in Physics.
  - Elena requested we go through the survey once more, and make final comments
  - Sarah suggested, and it was agreed, to use the Executive Committee as a pilot study group to work out the kinks prior to sending it out to the membership.
  - **Action Items:**

- **Elena** will forward the link to the survey at [www.surveymonkey.com](http://www.surveymonkey.com) for the pilot study.
- **All Executive Committee members** will go through the survey, answer the questions, and make final suggestions.

#### 4. Other Business

- Forum Finance Workshop (Eric/Megan)
  - Quick run down provided by Eric, with additional information from Megan via email.
  - Currently, APS budget for Forums is \$ 120k per year. This needs to be cut in half, to \$60k per year.
  - FGSA and FIAP typically have more money than they can spend. Other forums (such as FIP and FHP) are usually in the red, and/or spend money out-of-pocket to pay for speakers at Mar/Apr Meetings
  - Proposed solution: APS will decouple the funding of Forums from the membership (currently, our annual income is tied to # of Forum members).
    - APS will cap the annual budget at \$30-40k.
      - If a Forum has an account balance above this amount, APS will not contribute to the account for that year.
      - Once the funding drops below the cap, APS will contribute.
      - If more funding is needed for a given year, it may require a proposal.
  - Currently, we have ~ \$80k in the bank.
  - **Action Items:**
    - **Eric and Megan** will keep the Executive Committee informed on the implementation of this plan from APS, and its effects on our situation.
- March & April Planning meetings (Megan)
  - Update via email
  - March Program Committee Meeting
    - FGSA/FEd Session (Enhancing Graduate Education in Physics: Focus on Skills) is set for Thursday, 24 Mar 2011, from 8.00 - 11.00 am
    - FGSA/FIP (Experiences and Issues for Young Physicists in the International Arena: Impact on the Future of Physics) is set for Friday, 25 Mar 2011, from 8.00 - 11.00 am. This session also includes a panel discussion
  - April Program Committee Meeting
    - FGSA/FEd (Educating and Exciting the Public about Physics) is set for Saturday, 30 Apr 2011, from 1.30 - 3.18 pm
    - FGSA/FEd (Best Practices in Undergraduate Research Experiences) is set for Saturday, 30 Apr 2011, from 3.30 - 5.18 pm

- Division of Nuclear Physics would like to increase their interaction with us, and possibly co-sponsor a session next year.